

The meeting was held in the staff room on the 2nd floor

Board representatives present at the meeting:

Dan Henning Mogensen (Chairman)

Claus Vive Christiansen (Deputy Chairman)

Maja Greisen Bærentzen (Parent representative)

Ulrik Kristiansen (Parent representative)

Mie Christina Fachman Stage (Parent representative)

Lene H. Ø. A. Jacobsen (Employee representative)

Mai Nikoline Pedersen (Employee representative)

Feride Cakildas (Alternate)

Management representatives present at the meeting:

Maria Bælum (Headmaster)

Mikkel Kirkegaard (Deputy headmaster)

Student representatives:

Afventer til eleverne bliver ældre

Board representatives who were not present at the meeting:

Lene Vive Christiansen (Alternate)

Sofie Gadegaard (Alternate)

Meetingreport

1. Approval of meetingreport

Since this is the first meeting, there are no meetingreport from the previous meeting.

2. Constitution of the board of directors – election of chairman and deputy chairman

Dan is elected chairman for one year. Claus is elected deputy chairman.

3. Discussion of how we get the board up and running, including contact with the association School and Parents

Maria signs us up for School and Parents by Friday.

Dan signs us up for a two-hour introductory course for school boards at School and Parents.

The parent-elected board members would like to hold an online meeting with all parents this spring. Claus and Dan will send information and ask for suggestions for themes from all parents within the next few weeks.

On June 18th, we will have a meeting for the new parents, where the board will also introduce itself.

Link to School and Parents:

[Skole og Forældre |](#)

4. Establishment of a committee to work on draft rules of procedure

The committee to draft new rules of procedure will be Maria and Claus.

The committee encourages the board to submit proposals for the rules of procedure, possibly based on the example sent out.

The committee will circulate proposals to the board in the Aula until final approval.

5. Information on finances and financial results 2024

Our finances are managed centrally in the administration.

The head of the finance department offers to come out and present the financial management to the board.

Maria presents the school's financial statement for 2024. Both the school and KKFO end 2024 with a small surplus.

Most items are determined in advance, so the board's leeway for decisions is not excessive.

Our budget officer in AF would like to participate in an upcoming board meeting and present the school's budget for 2025.

6. Status from the KKFO

We still need a KKFO leader. Maria is currently the acting KKFO leader. We have agreed to borrow a pedagogue from Øresundsskolen, who will be the acting KKFO leader. She will probably start after Easter. This will be announced next week to staff and parents.

The morning KKFO is about the children settling in. The children have found routines, and it is considered to be working really well.

The afternoon KKFO is currently affected by a lot of absences, so there is no continuity. In addition, there are repeated breaks when the many children have to be escorted out to taxis that arrive three times during the afternoon.

The board requests that the management emphasize to the staff that they must be aware that the children are wearing clothes that are appropriate for the weather. Parents report that the children have become ill because, for example, they have been allowed to walk around without shoes and socks on outside. The management will follow up on this.

The board appreciates that we can discuss the content and organization of the KKFO. Honesty regarding adult absences and the conditions that absences offer is appreciated.

Information is requested (also during school hours) about which activities the children participate in.

Maria says that after the summer holidays we will send more information home – both about school and afternoon activities. Individual schedules will also be made for all children, so that parents have a greater opportunity to follow what their children do during the day.

7. News from: Chairman, staff and management

Management:

We are looking for a department head position, preferably quickly. We would like two representatives from the board to be on the hiring committee. Maja and Dan are applying!

We want a management structure with four managers, covering the entire school across the two departments. We are involving Sofie Gadegaard in the work on the job ad.

We currently have three job ads up: teachers, pedagogues, assistants.

We want to hire teachers and pedagogues as of May 1st in preparation for the new department.

**Ørestad Special Needs School
School Board Meeting March 20, 2025
Meetingreport**

The new department is being established because 24 new 0th grade children will start at the school after the summer holidays.

The department will initially be located on Siljangade. After a year or so, we will move this department to the School on Amagerbro, where beautiful new premises and outdoor areas will be established for us. The department will then remain at the School on Amagerbro until our own school building is completed.

Two new educators will start on April 1. Then we will be fully staffed in this building.

8. Any other matters

Item deleted

9. Items for upcoming board meeting

Item deleted

10. Items for future board meetings

Future meetings in the current school year are:

May 7

Referent: Mikkel Kirkegaard